

LGBTQ Center of Durham
Board of Directors Meeting Minutes



Monday, 14 December 2015
114 Hunt Street, Durham NC 27701

Members in attendance: Helena Cragg, Milan Pham, Davis Hodge, Bart Evans, Marie Baker, Kirk Royal

- Minutes -

I. Call to order

- A. H. Cragg called the meeting to order at 19:06
- B. H. Cragg distributed proposed agenda.
- C. H. Cragg noted that the Board Rating Guide and Minutes have been approved via email.
- D. Quorum established; all members present except M. Hooper

II. Updates

- A. Since 23 October, 750+ visitors, callers, attendees of events and meetings to the Center
- B. Approximately 80 trained volunteers, near stable staffing
- C. Diversity and Inclusion Training
 1. Moving forward with OpenSource Leadership Strategies
- D. Community Assessment
 1. Report will be available by end of January
- E. Finances
 1. H. Cragg summarized Operating and Savings account balances
 2. Received donated computers from Duke Surplus and Triangle e-cycling
 - a) No operating systems installed
 - b) Through TechSoup obtained Windows 7 operating system licenses, Microsoft Office, and Quickbooks license for up to 3 users
 3. M. Baker volunteered to draft language for the end of year push for donations to be sent by email and social media.
- F. Recent Events & Upcoming Events

III. Board Member Elections

1. The Board worked through completing the Board Rating Guide for all the candidates. Seven new members to be invited to Board of Directors: Michael Becketts, Juan Colon, Rachel Dooley, Mykal Slack, James Spivey, Meredith Stewart, and Michael Strader.
2. Will need to address Board terms again later in the year with the expanded Board of 13 Directors in place.

IV. Other Business

A. H. Cragg would like to attend a Centerlink Executive Director Boot Camp at a cost of \$250 (Centerlink covers all other expenses including travel, lodging, and some meals for accepted candidates).

DECISION: B. Evans moved to approve this expense for H. Cragg to attend. K. Royal seconded. M. Baker abstained, all others approved.

B. Board Participation in “LGBTQ History & Activism: Duke, Durham and Beyond” course

1. Individual interviews of Board members for the project
2. Possibly a performance at the Center

C. Policy Review

1. Finance and Grievance policy be the focus of the work between now and January, to be finalized before the Board is expanded.
2. Will hone the communications policy in advance of the next Board meeting.

D. Planning for the next meeting

Adjourn - K. Royal moved to adjourn; M. Pham seconded. Passed unanimously.

Next meeting is scheduled for 6:30PM EDT at the Center (114 Hunt Street) Tuesday, 26 January 2016.

Minutes prepared by H. Cragg based upon Summary prepared by B. Evans

Approved by consensus 26-January-2016